



POSITION VACANCY NOTICE

Department: Engineering

Location(s): Roby, TX

Job Title: Meter Technician

Job Classification: Non-Exempt

Pay Grade: 6 - 8 \$26.51 Minimum - \$45.48 Maximum (Depending on Experience)

Position Summary:

This position involves providing field support for the Cooperative's metering system, including the installation, removal, repair, programming, and testing of AMI meters for residential and commercial use, under direct supervision. Responsibilities also include working with current transformers, conducting field and burden tests, and analyzing power quality meters. The role requires on-the-job and classroom training to develop the necessary skills to perform energized line work, maintenance, and repair. The position is designed for progression, with employees expected to gain qualifications and increase their level of responsibility over time.

Reporting Relationships: Reports to: Field Engineering Manager

Directs: None

Internal Relationships: VP of Engineering, Field Engineering Manager, Meter Technicians, and other employees

External Relationships: Members and general public

Job Requirements (Knowledge, Abilities and Skills):

Knowledge

Has comprehensive knowledge of instrument transformer operations, connections, and their associated hazards, such as electric shock, electric flash, falls, falling objects, and traffic. Possess expertise in single-phase and polyphase metering, including advanced metering schemes and concepts, and have working knowledge of meters and personal computers with MS software applications. Additionally, become familiar with the Cooperative's service area and distribution system, understanding its specific requirements and challenges. Safety awareness and attention to hazards in electrical work are essential.

Abilities and Skills

The role requires a combination of technical, operational, and interpersonal skills. The candidate must have strong visual acuity, good color vision, and excellent hand-eye coordination to operate tools and equipment. They should be proficient in reading schematic diagrams, performing algebraic calculations, and using basic math. Technical expertise includes operating and maintaining Automated Metering Infrastructure (AMI) systems and troubleshooting electrical equipment like transformers. The role also demands strong communication skills for interaction with members, employees, and vendors, along with the ability to maintain confidentiality. Proficiency in using computers, report writing, and understanding the cooperative's systems and safety protocols is essential. Certification in CPR and first aid, along with the ability to pass physical exams and drug screenings, is required.

Essential Functions of the Job:

The role's responsibilities include troubleshooting AMI installations, programming and repairing electronic meters, handling meter readings, and assisting with database management. Duties also include verifying system metrics, supporting the billing department, and performing meter testing, calibration, and installations, including current transformers and voltage recorders.

How to Apply:

Internal Applicants: Interested parties should submit an internal application to the Human Resource Department.

Deadline: Monday, July 6, 2026 @ 5:30 pm

Note: Please complete a BCEC employment application at www.bigcountry.coop (a resume may be attached to the completed application). If you have questions, please email hr@bigcountry.coop or call 325-776-2244 and ask for Human Resources.